Ethical AI Policy Template

Guidelines for AI use in behavior support

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Purpose

This policy establishes guidelines for the ethical use of artificial intelligence tools in student behavior analysis, intervention planning, and progress monitoring.

Guiding Principles

1. Human oversight: AI assists but does not replace professional judgment
2. Transparency: Families are informed when AI is used
3. Privacy: Student data is protected according to FERPA
4. Equity: AI use does not increase disparities
5. Accuracy: AI outputs are verified before action

Approved Uses of AI

- [ ] Identifying patterns in behavior data
- [ ] Generating draft reports for professional review
- [ ] Suggesting evidence-based interventions
- [ ] Analyzing trends across time periods
- [ ] Creating visual representations of data

Prohibited Uses of AI

Important

AI shall NOT be used for:

- Making final decisions about placement or services
- Diagnosing disabilities or conditions
- Replacing required professional assessments
- Generating content shared with families without review
- Any use not approved by administration

Data Protection Requirements

- [ ] AI tools must be FERPA compliant
- [ ] No student data stored outside approved systems
- [ ] Data minimization: only necessary information used
- [ ] Vendor agreements reviewed and approved
- [ ] Regular security audits conducted

Staff Responsibilities

- [ ] Complete AI training before use

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- [ ] Review all AI outputs before using
- [ ] Report concerns to administration
- [ ] Document AI use in student records
- [ ] Maintain professional standards regardless of AI input

Family Notification

Families will be informed:

- When AI tools are used in their child's behavior support
- What data is processed by AI systems
- How to request human-only analysis
- How AI recommendations are reviewed by professionals

Local Policy Additions

Responsible AI Integration

Classroom Pulse's AI features are designed with ethics at the center. All insights require professional review.

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